



## Peter Norton's Complete Guide to Microsoft Office 2000 (Peter Norton (Sams)) .

By Wayne S.; Freeze

Sams, 1998. Taschenbuch. Book Condition: Neu. Gebrauch - Sehr gut Unbenutzt. Schnelle Lieferung, Kartonverpackung. Abzugsfähige Rechnung. Bei Mehrfachbestellung werden die Versandkosten anteilig erstattet. - This book provides the expert advice that intermediate and expert users needs using a friendly hands-on approach. Understand how each of the upgraded applications of Office has been designed for greater ease of use, enhanced creation of documents, and increased efficiency. Focusing on getting the most out of Office 2000, this guide goes into greater depth on the most useful features such as mail merge, tables, Word templates, and data analysis and charting in Excel. Peter Norton's Complete Guide to Office 2000 dives into the difficult steps that otherwise cause a lull in productivity. 792 pp. Deutsch.



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